



**Staff or Volunteers:** After the distribution, record current inventory. Site Coordinator will submit this inventory along with enrollment numbers.

## 2024-2025 PROGRAM CALENDAR

**Site Coordinator:** Submit enrollment and inventory numbers to Every Meal

**Recommended Distribution**

**Delivery Week**

**No School**

**Distribution Hold:** only done if there is inventory for all enrolled students

| September 2024 |    |    |    |    |
|----------------|----|----|----|----|
| M              | T  | W  | TH | F  |
| 2              | 3  | 4  | 5  | 6  |
| 9              | 10 | 11 | 12 | 13 |
| 16             | 17 | 18 | 19 | 20 |
| 23             | 24 | 25 | 26 | 27 |
| 30             |    |    |    |    |

| October 2024 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | TH | F  |
|              | 1  | 2  | 3  | 4  |
| 7            | 8  | 9  | 10 | 11 |
| 14           | 15 | 16 | 17 | 18 |
| 21           | 22 | 23 | 24 | 25 |
| 28           | 29 | 30 | 31 |    |

| November 2024 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | TH | F  |
|               |    |    |    | 1  |
| 4             | 5  | 6  | 7  | 8  |
| 11            | 12 | 13 | 14 | 15 |
| 18            | 19 | 20 | 21 | 22 |
| 25            | 26 | 27 | 28 | 29 |

1= distribution date determined by site & volunteers.

| December 2024 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | TH | F  |
| 2             | 3  | 4  | 5  | 6  |
| 9             | 10 | 11 | 12 | 13 |
| 16            | 17 | 18 | 19 | 20 |
| 23            | 24 | 25 | 26 | 27 |
| 30            | 31 |    |    |    |

| January 2025 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | TH | F  |
|              |    | 1  | 2  | 3  |
| 6            | 7  | 8  | 9  | 10 |
| 13           | 14 | 15 | 16 | 17 |
| 20           | 21 | 22 | 23 | 24 |
| 27           | 28 | 29 | 30 | 31 |

| February 2025 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | TH | F  |
| 3             | 4  | 5  | 6  | 7  |
| 10            | 11 | 12 | 13 | 14 |
| 17            | 18 | 19 | 20 | 21 |
| 24            | 25 | 26 | 27 | 28 |
|               |    |    |    |    |

| March 2025 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | TH | F  |
| 3          | 4  | 5  | 6  | 7  |
| 10         | 11 | 12 | 13 | 14 |
| 17         | 18 | 19 | 20 | 21 |
| 24         | 25 | 26 | 27 | 28 |
| 31         |    |    |    |    |

| April 2025 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | TH | F  |
|            | 1  | 2  | 3  | 4  |
| 7          | 8  | 9  | 10 | 11 |
| 14         | 15 | 16 | 17 | 18 |
| 21         | 22 | 23 | 24 | 25 |
| 28         | 29 | 30 |    |    |

| May 2025 |    |    |    |    |
|----------|----|----|----|----|
| M        | T  | W  | TH | F  |
|          |    |    | 1  | 2  |
| 5        | 6  | 7  | 8  | 9  |
| 12       | 13 | 14 | 15 | 16 |
| 19       | 20 | 21 | 22 | 23 |
| 26       | 27 | 28 | 29 | 30 |

If completing the Distribution Hold, distribute all bags regardless of color preference

| June 2025 |    |    |    |    |
|-----------|----|----|----|----|
| M         | T  | W  | TH | F  |
| 2         | 3  | 4  | 5  | 6  |
| 9         | 10 | 11 | 12 | 13 |
| 16        | 17 | 18 | 19 | 20 |
| 23        | 24 | 25 | 26 | 27 |
| 30        |    |    |    |    |